

KCJS 2017 Spring

B Class Syllabus

INSTRUCTORS:

なかた 中田 かおり (Coordinating instructor)	kn2345@columbia.edu	Office: Fuso-kan 203 TEL: (075)251-4996
なかむら 中村 伊都子 (Sub instructor)	in2008@columbia.edu	Office Hour: By appointment

CLASS HOURS:

1st period: 9:30-10:30

2nd period : 10:40-11:30

OBJECTIVE OF KCJS'S JAPANESE PROGRAM:

The objective of KCJS's Japanese Program is to enhance the student's communicative competence and to enable professional and personal interaction with members of Japanese society in ways that are culturally readily acceptable. In particular, a KCJS student will come to:

1. Understand the intentions of others when Japanese is spoken;
2. Understand the intentions of others when written materials of various genres and media are presented;
3. Control the use of Japanese expressions, both spoken and written, in order to fit the socio-cultural settings and purposes of communication;
4. Expand the modes of communication used to include such genres as formal presentations, negotiations, projects, the organization of events, and their follow-up.

COURSE DESCRIPTION:

This course is designed for students who have learned basic Japanese grammar in their home institution, but need to reinforce the fundamentals of Japanese in order to improve the accuracy and repertoire needed to further develop their communicative competence. Students are expected to have a survival-level ability to communicate in Japanese in situations that commonly occur in daily life in Japan. Students should be able to read and write contextually-situated texts that include approximately 300 *kanji*.

OBJECTIVE OF THIS CLASS:

Our goal is for students to 1) learn how to study Japanese effectively and independently and 2) further develop competence in interpersonal, interpretive, and presentational modes of communication and to expand their overall abilities to function effectively in Japanese in various socio-cultural settings. To this end, we will assist students to:

- 1) learn effective study methods,
- 2) establish good study habits,
- 3) reinforce basic grammar in order to use them accurately and more effectively,
- 4) master intermediate-level grammar points to advance beyond the current level of Japanese,
- 5) expand vocabulary, idiomatic expressions and *kanji*,
- 6) raise awareness of the differences between spoken/written language, and formal/casual speech styles.

<Speaking>

- 1) develop conversation strategies to improve daily communication,
- 2) speak appropriately in a given situation,
- 3) manage longer discourse in a coherent manner by using complex sentences, conjunctions and transitional devices,
- 4) give detailed explanations and report on events and experiences,
- 5) express ideas and opinions with supporting arguments.

<Listening>

- 1) comprehend conversational utterances and stories in both formal and casual speech registers,
- 2) gather details from spoken discourse.

<Reading>

- 1) manage texts of slightly longer and complex style of various genres,
- 2) read for a variety of purposes (scanning, skimming, close reading)

<Writing>

- 1) produce summaries, short response papers, *sakubun* (expository compositions) and speeches of multiple paragraphs, using complex sentences, conjunctions and transitional devices in written Japanese.

COURSE MATERIALS:

- 1) 「TRY!日本語能力試験 N2 文法から伸ばす日本語」
ABK 財団法人 アジア学生文化協会 (著)
出版社: アスク; 改訂版 (2014/4/18)
ISBN-10: 487217903X
ISBN-13: 978-4872179033
- 2) 「すぐに使える 日本語会話超ミニフレーズ 200 (Speak Japanese!)」
森本 智子 (著), 松本 知恵 (著), 高橋 尚子 (著), 水谷 信子 (監修)
出版社: J リサーチ出版 (2014/10/27)
ISBN-10: 486392206X
ISBN-13: 978-4863922068
- 3) *Kanji in Context*
出版社: ジャパンタイムズ
ISBN-10: 4789007537
ISBN-13: 978-4789007535
- 4) Handouts

Note: You will purchase 1)-3) from KCJS.

SUPPLEMENTARY MATERIALS:

- 1) A Dictionary of Basic Japanese Grammar
- 2) A Dictionary of Intermediate Japanese Grammar

Note: 1) – 2) are available in the library.

USEFUL TOOLS:

Online dictionaries :

- 1) Reading Tutor http://language.tiu.ac.jp/index_e.html
- 2) Weblio <http://ejje.webl.io.jp/>
- 3) Eijiro <http://www.alc.co.jp/>
- 4) Anki <http://ankisrs.net/>

Cellphone apps:

- 1) Japanese (Renzo Inc.) <https://itunes.apple.com/gb/app/japanese/id290664053?mt=8>

2) Imiwa? <https://itunes.apple.com/gb/app/imiwa-japanese-dictionary/id288499125?mt=8>

GRADE BREAKDOWN:

Attendance, Preparation & Participation	15%
Homework Assignments	15%
Quizzes	15%
Lesson Test	15%
Presentations	10%
Community Involvement Project (CIP)	10%
Exams	20%

GRADING CRITERIA (Attendance, Preparation & Participation)

- 10 : Preparation for assigned materials is thoroughly done including looking up vocabulary and kanji. The student is able to actively participate in class activities, and their performance is smooth. In student's preparation, unclear areas are identified clearly. The content of the material is understood accurately. Performance clearly reflects the feedback instructors have given previously.
- 8 : Participation is active, but preparation has not been thoroughly performed including looking up vocabulary and kanji. In the student's preparation, unclear areas are not identified clearly. The content of the assigned material is not understood thoroughly or accurately. Performance is not smooth in order to communicate without difficulty. Mistakes are repeatedly made in the same areas where instructors have given feedback previously.
- 6 : Lack of thorough preparation hinders active participation in class activities. In the student's preparation, unclear areas are not identified clearly. Half of the vocabulary and kanji are not looked up. The content of the assigned material is only partial or greatly misunderstood.
- 5 : Preparation has not been performed, and nor is there participation in class activities. In the student's preparation, unclear areas are not identified clearly. Most of the vocabulary and kanji are not looked up. The content of the assigned material is not understood.
- 0 : Absent

GRADE REPORT

Your grade is updated in the online grade book. You should access the grade book regularly to gauge your progress. If you find an error, it is your responsibility to let the instructor know immediately so that necessary adjustments are made in a timely manner.

GRADE:

Based on the relative weights indicated on the previous page, a composite numerical grade will be computed, to which a letter grade will be assigned as follows:

A	100 - 94	B	86.9 - 83	C	76.9 - 73	D-	66.9 - 63
A-	93.9 - 90	B-	82.9 - 80	C-	72.9 - 70	D	62.9 - 60
B+	89.9 - 87	C+	79.9 - 77	D+	69.9 - 67	F	59.9 -

POLICY:

General:

- 1) In the event of illness or other absence, please notify your language instructor, the Director and the office staff as soon as possible by telephone or via e-mail. You can notify the language instructors by calling 075-251-4996 after 8 a.m. on weekdays.
- 2) Students are expected to abide by the “Terms of Participation” they signed during the admissions process for KCJS, as well as the code of Academic Conduct outlined in Columbia University’s General Handbook (<http://www.college.columbia.edu/ccschonorcode>) and your KCJS Handbook.
- 3) Students with disability paperwork should contact their instructors as soon as possible at the beginning of the term in order to discuss procedures for papers, examinations, etc.
- 4) Do not use English in Fusoo-kan (For the detail, see the “Language Agreement”).
- 5) No chewing gum, consuming food, wearing hat/cap in class.
- 6) Please use a binder to organize handouts, quizzes and exams.
- 7) Use formal speech (です/ます) style when talking to Japanese instructors and staff members.

Attendance/Participation:

- 1) Daily attendance is mandatory. NO make-up classes will be given.
- 2) If you are more than 5 minutes late to class, 1 will be deducted from your participation score.
- 3) If you are more than 20 minutes late to class, it will be treated as one absence and you will receive a zero for that class.
- 4) At the end of the semester, your lowest *six* performance scores, regardless of reason (e.g., illness, poor performance) will be dropped from your record when your grade is calculated. In other words, students may be absent *six* times without any penalty.
- 5) From the seventh class absence, you will receive a zero for each class missed. [Note that this refers to *class* absences, not *days* absent. If you are absent one day, this would be noted as two zeroes.]
- 6) You will not be allowed to make up or reschedule any exams or quizzes that you miss due to personal travel, either before your departure or after you return.
- 7) If you experience an extended illness or if unforeseen circumstances arise (e.g., return to the United States for the funeral of a relative), such that you miss seven or more Japanese language *classes* (not days), please write an explanation of the situation and submit it to the Coordinator (西俣先生) with a copy to your language instructor for consideration with respect to your final grade.

Quizzes:

- 1) The lowest quiz grade will be dropped from the final score at the end of the semester.
- 2) Students will be permitted to make up quizzes at the discretion of the instructor except for personal travel.

Homework:

- 1) All assignments must be handed in on time, i.e. in the beginning of the class.
- 2) It will be considered one-day late if it is turned in after the class on the assigned day.
- 3) If an assignment is turned in late, 10% will be deducted from the grade for every day it is late.
- 4) Homework will not be accepted beyond three days after the due date.
- 5) On days in which homework assignments are reviewed in class, any homework assignment submitted after the end of class will be penalized 20%, and 10% will be deducted from your grade thereafter for every day the assignment is late. In another words, if you turn in the homework after class that day, 20% will be deducted; if you submit the homework on the following day, 30% will be deducted, and so on.
- 6) Outstanding homework assigned during your absence must be submitted no later than the second day of your return to class. A 10% grade penalty will be applied to the outstanding assignment after the third day of your return to class. Completed homework assigned during your absence will not be accepted beyond the sixth day of your return to class.

- 7) All written homework must be done INDIVIDUALLY. If it is discovered that students have done a written assignment together with someone, received help outside the classroom, or copied lines from online or published articles, a grade of 0 will be given for the assignment.
- 8) Unsatisfactory work will be returned for 'redoing'. Unless it is redone within three days, the work will NOT receive any score.
- 9) The homework must be written in pencil.
- 10) Under no circumstances will students be allowed to submit homework after the last day of class.

Language learning is a cumulative process that requires discipline and daily efforts. Missing even one class can create a gap affecting your entire subsequent study. **COME TO EVERY CLASS!** You are urged to bring ANY problem you have to the coordinating instructor's attention, no matter how minor you may think it is.

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