## KCJS Summer 2019

### Second-Level Syllabus

#### INSTRUCTORS:

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Class</th>
<th>Email</th>
<th>Office</th>
<th>TEL:</th>
<th>Office Hours:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2A</td>
<td>1st</td>
<td><a href="mailto:shayashi@wustl.edu">shayashi@wustl.edu</a></td>
<td>Fuso-kan 203</td>
<td>(075)251-4996</td>
<td>Please make an appointment.</td>
</tr>
<tr>
<td>2B</td>
<td>2nd</td>
<td><a href="mailto:si24@cornell.edu">si24@cornell.edu</a></td>
<td></td>
<td></td>
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<tr>
<td>2C</td>
<td>3rd</td>
<td><a href="mailto:kn2345@columbia.edu">kn2345@columbia.edu</a></td>
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#### CLASS HOURS:

- 1st period: 9:00-10:00 (60 min.)
- 2nd period: 10:10-11:00 (50 min.)
- 3rd period: 11:10-12:00 (50 min.)

#### OBJECTIVE OF KCJS’S JAPANESE PROGRAM:

The objective of KCJS’s Japanese Program is to enhance the student’s communicative competence and to enable interactions with members of Japanese society in ways that are culturally readily acceptable. In particular, a KCJS student will come to:

1. understand the intentions of others when Japanese is spoken;
2. understand the intentions of others when written materials of various genres and media are presented;
3. control the use of Japanese expressions, both spoken and written, in order to fit the socio-cultural settings and purposes of communication;
4. expand the modes of communication used to include such genres as formal presentations, negotiations, projects, the organization of events, and their follow-up.

#### COURSE DESCRIPTION:

Second Year Japanese is designed for students who have completed at least one year of college-level Japanese or the equivalent (around 150 hours of Japanese study). Students who wish to take this course are expected to be at least at the Novice-High level of the ACTFL (American Council on the Teaching of Foreign Languages) Proficiency Guidelines at the beginning of the course. Accelerated Second Year Japanese (2B and 2C) is designed for qualified students from schools with intensive and fast-paced language curriculum.

You will learn basic Japanese grammar utilizing the four language skills (speaking, listening, reading, and writing). We will use *Genki II* for the first six weeks in 2A, and for the first three weeks in 2B and 2C. For the following weeks thereafter, we will use intermediate materials.

#### OBJECTIVE OF THIS CLASS:

Our goal is for students to: 1) Learn how to study Japanese effectively, and 2) Further develop competence in interpersonal, interpretive, and presentational modes of communication and to expand their overall abilities to function effectively in Japanese in various socio-cultural settings. To this end, we will assist students to:

1. learn effective study methods,
2. establish good study habits,
3. reinforce basic grammar points in order to use them accurately and more effectively,
4) master beginning-level grammar points to advance beyond the current level of Japanese,
5) expand vocabulary, idiomatic expressions and kanji,
6) raise awareness of the differences between spoken/written language, and formal/casual speech styles.

<Speaking>
1) develop conversation strategies to improve daily communication,
2) speak appropriately in a given situation,
3) manage longer discourse in a coherent manner by using complex sentences, conjunctions and transitional devices,
4) give detailed explanations and report on events and experiences,
5) express opinions.

<Listening>
1) comprehend conversational utterances and stories in both formal and casual speech registers,
2) gather details from spoken discourse.

<Reading>
1) manage texts of slightly longer and complex style of various genres,
2) read for a variety of purposes.

<Writing>
1) write short response papers, and speeches of multiple paragraphs, using complex sentences, conjunctions and transitional devices in written Japanese,
2) read and write at least 230 new kanji.

COURSE MATERIALS:
4) Other materials will be distributed by your instructor.

GRADE BREAKDOWN:

<table>
<thead>
<tr>
<th>Attendance, Preparation &amp; Participation</th>
<th>20%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homework Assignments</td>
<td>20%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>13%</td>
</tr>
<tr>
<td>Lesson Tests</td>
<td>20%</td>
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<tr>
<td>Presentations</td>
<td>7%</td>
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<tr>
<td>Mid-term Exam</td>
<td>10%</td>
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<tr>
<td>Final-Exam</td>
<td>10%</td>
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</tbody>
</table>

GRADING CRITERIA (Attendance, Preparation & Participation)

10 : The student has thoroughly prepared for class with all assigned materials.
The student is able to participate actively in class and speaks fluidly.
The student has identified items and concepts, etc. that are unclear to them when preparing for class.
The student accurately understands the content of the material.
The student’s in-class performance clearly reflects the application of the feedback instructors have given previously (they are able to correct previous errors by themselves).

8 : The student actively participates in class but need to prepare more thoroughly before class.
The student does not identify items and concepts, etc. that are unclear to them when preparing for class.
The student does not understand the content of the assigned material thoroughly or accurately.
The student’s in-class performance is not smooth enough to communicate without difficulty. The student continues to make mistakes repeatedly in the same areas where instructors have given previously feedback (they are unable to correct previous errors pointed out by instructors by themselves).

6 : The students’ lack of thorough preparation hinders active participation in class activities. The student does not identify items and concepts, etc. that are unclear to them when preparing for class. The student only partial understands or greatly misunderstands the content of the assigned material.

5 : The student has not come to class prepared, and does not participate in class activities. The student does not identify items and concepts, etc. that are unclear to them when preparing for class. The student does not understand the content of the assigned material.

0 : Absent

GRADE REPORT

Your grade is updated in the online grade book. You should access the grade book regularly to gauge your progress. If you find an error, it is your responsibility to let the instructor know immediately so that necessary adjustments are made in a timely manner. Please note that we do not round numbers when we determine your final grade. To earn the letter grades below, your final numerical grade must fall within the given ranges.

GRADE:

Based on the relative weights indicated on the previous page, a composite numerical grade will be computed, to which a letter grade will be assigned as follows:

<table>
<thead>
<tr>
<th>Letter</th>
<th>Numerical Range</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>100 - 94</td>
</tr>
<tr>
<td>A-</td>
<td>93.9 - 90</td>
</tr>
<tr>
<td>B</td>
<td>86.9 - 83</td>
</tr>
<tr>
<td>B-</td>
<td>82.9 - 80</td>
</tr>
<tr>
<td>C</td>
<td>76.9 - 73</td>
</tr>
<tr>
<td>C-</td>
<td>72.9 - 70</td>
</tr>
<tr>
<td>D</td>
<td>66.9 - 63</td>
</tr>
<tr>
<td>D-</td>
<td>62.9 - 60</td>
</tr>
<tr>
<td>B+</td>
<td>89.9 - 87</td>
</tr>
<tr>
<td>C+</td>
<td>79.9 – 77</td>
</tr>
<tr>
<td>D+</td>
<td>69.9 - 67</td>
</tr>
<tr>
<td>F</td>
<td>59.9 -</td>
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</tbody>
</table>

POLICY:

General:

1) In the event of illness or other absence, please notify your language instructor, the Director, and the office staff as soon as possible by telephone or via e-mail. You can notify the language instructors by calling 075-251-4996 after 8 a.m. on weekdays.

2) Students are expected to abide by the “Terms of Participation” they signed during the admissions process for KCJS, as well as the code of Academic Conduct outlined in Columbia University’s General Handbook [http://www.college.columbia.edu/ccccs/honorcode] and your KCJS Handbook.

3) Students with disability paperwork should contact their instructors as soon as possible at the beginning of the term in order to discuss accommodations.

4) The Fusokan is a “Japanese-only space” every day between 9 A.M. - noon. Please use the phrase, 「英語でもいいですか。」 to politely ask your instructor whether it would be acceptable to speak in English if you have to speak in English. Please find an area somewhere outside the Fusokan if you want to use a language other than Japanese, or if you want to use your smartphones, PCs or tablet-type devices, etc.

5) No chewing gum, consuming food, or wearing hats/caps in class.

6) Please use a binder to organize handouts, quizzes and exams.

7) Use です/ます style when talking to Japanese instructors and staff members.
Attendance/Participation:

1) Daily attendance is mandatory. NO make-up classes will be given.
2) If you are more than 5 minutes absent from class, one point will be deducted from your participation score.
3) If you are more than 20 minutes absent from class, it will be treated as one class absence.
4) At the end of the course, the single (one only) lowest performance score, regardless of reason (e.g., illness, poor performance, etc.) will be dropped from your record when your grade is calculated. In other words, students may be absent for one day without any penalty.
5) You will receive a zero for each day missed after the first day you are absent.
6) If you experience an extended illness or if unforeseen, extenuating circumstances arise (e.g., you must return to your home country for the funeral of a relative), such that you miss two or more Japanese language class days, please write an explanation of the situation and submit it to the Director with a copy to your language instructor for consideration with respect to your final grade.

Quizzes & Lesson Tests

1) If you are not present when the quiz is distributed, you will not be allowed to take the quiz.
2) The lowest quiz grade will be dropped from the final score at the end of the course.
3) You will not be allowed to make up or reschedule quizzes under any circumstances.
4) You may be permitted to make up lesson tests at the discretion of the instructor, except for personal reasons.

Homework:

1) All assignments must be handed in on time, i.e., at the beginning of class.
2) Homework will be considered one-day late if it is turned in after the class on the assigned day.
3) If an assignment is turned in late, 10% will be deducted from the grade for every day it is late.
4) No homework handed in beyond two days after the due date will receive a grade.
5) Outstanding homework assigned during your absence must be submitted no later than the second day of your return to class. A 10% grade penalty will be applied to the outstanding assignment after the third day of your return to class. Completed homework assigned during your absence will not be accepted beyond the fourth day of your return to class.
6) All written homework must be done INDIVIDUALLY. If it is discovered that the students have violated any part of the Columbia University’s Honor Code, they will be penalized accordingly. http://www.college.columbia.edu/ccschonorcode
7) You will be required to re-submit homework assignments that require self-corrections for ‘redoing やり直し’. You must correct and resubmit the homework within three days or the original grade you received for that work will stand.
8) The homework must be written in pencil.

Language learning is a cumulative process that requires discipline and daily effort. Missing even one class can create a gap affecting your all the study that comes after it. COME TO EVERY CLASS! You are urged to bring ANY problem you have to the coordinating instructor’s attention, no matter how minor you may think it is.

がんばりましょう！