

# The Kyoto Consortium for Japanese Studies (KCJS)

KCJS is an in-country program for the intensive study of Japanese language, humanities, and social sciences. Established in 1989, the thirteen institutions that govern KCJS include Boston University, Brown University, University of Chicago, Columbia University/Barnard College, Cornell University, Emory University, Harvard University, University of Pennsylvania, Princeton University, Stanford University, Washington University in St. Louis, Yale University, and University of Virginia. For more information, see [www.kcjs.jp](http://www.kcjs.jp)

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## D Class Third-Year Japanese Syllabus Spring Semester, 2020

### INSTRUCTORS

Coordinating Instructor: まえぐち おりえ 前口 織江, oy18@columbia.edu

Co-Instructor: なかた 中田 かおり, kn2345@columbia.edu

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Office hours by appointment

### COURSE DETAILS

Meeting times: M-F 9:30-11:30 (1<sup>st</sup> period: 9:30-10:30; 2<sup>nd</sup> period: 10:40-11:30)

Classroom: F214

Credits: 8 points

### OBJECTIVE OF KCJS'S JAPANESE PROGRAM

The objective of KCJS's Japanese Program is to enhance the student's communicative competence and to enable interactions with members of Japanese society in ways that are culturally readily acceptable. In particular, a KCJS student will come to:

1. Understand the intentions of others when Japanese is spoken;
2. Understand the intentions of others when written materials of various genres and media are presented;
3. Control the use of Japanese expressions, both spoken and written, in order to fit the socio-cultural settings and purposes of communication;

### COURSE DESCRIPTION

This course is designed for students who have completed at least two years of college-level Japanese or the equivalent. Students who want to take this course are expected to be at least at the **Intermediate-Mid level** of [the ACTFL \(American Council on the Teaching of Foreign Languages\) Proficiency Guidelines](http://www.actfl.org) at the beginning of the course. Please note that the language levels used at KCJS (i.e. 2<sup>nd</sup>-year, 3<sup>rd</sup>-year, etc.) will not

exactly match those used at your home institution. The placement test, however, will help ensure that you're enrolled in a class that's most likely to guarantee solid improvement.

## **COURSE OBJECTIVES/GOALS**

The goal of this course is to achieve Intermediate-High or above of the ACTFL Proficiency Guidelines. Upon successful completion of the course, the students will:

- have a command of intermediate-level grammar and vocabulary including *kango* 漢語 vocabulary and idiomatic expressions (equivalent to JLPT N3-N2);
- understand general ideas presented in both speaking and writing;
- be able to participate in discussions on a wide range of topics;
- be able to narrate and describe people, places, and events effectively and at length.

## **COURSE MATERIALS**

Handouts will be provided by the instructor.

## **USEFUL TOOLS**

### **Online dictionaries**

- 1) Reading Tutor [http://language.tiu.ac.jp/index\\_e.html](http://language.tiu.ac.jp/index_e.html)
- 2) Weblio <http://ejje.weblio.jp/>
- 3) Eijiro <http://www.alc.co.jp/>
- 4) Anki <http://ankisrs.net/>

### **Cellphone apps**

- 1) Japanese (Renzo Inc.) <https://itunes.apple.com/gb/app/japanese/id290664053?mt=8>
- 2) Imiwa? <https://itunes.apple.com/gb/app/imiwa-japanese-dictionary/id288499125?mt=8>
- 3) Kanji Quizzer <http://www.studykanji.net/>

## **COURSE POLICY**

### **General**

- 1) In the event of illness or other absence, please notify your language instructor, the director or the office staff as soon as possible by telephone or via e-mail.
- 2) Students are expected to abide by the "Terms of Participation" they signed during the admissions process for KCJS, as well as the code of Academic Conduct outlined in Columbia University's General Handbook (<http://www.college.columbia.edu/ccschonorcode>) and your KCJS Handbook.
- 3) Students with disability paperwork should contact their instructors as soon as possible at the beginning of the term in order to discuss accommodations.
- 4) The Fusokan is a "Japanese-only space" every day between 9:00A.M. - noon. Please use the phrase, 「英語でもいいですか。」 to politely ask your instructor whether it would be acceptable to speak in English if absolutely necessary. Please find an area somewhere *outside* the Fusokan if you want to use

a language other than Japanese.

- 5) Electronic devices like smartphone and computers should not be used within Fusokan unless specifically required by a teacher for a specific exercise. This prescription includes checking phones in the hallways between classes!
- 6) Chewing gum, food and hats/caps are not allowed in class.
- 7) You are not allowed to leave the classroom without permission except in cases of sudden illness or emergency.
- 8) Use formal speech (です/ます) style when talking to faculty and staff members.
- 9) Please be aware that faculty and staff can only answer email during business hours, except in cases of emergency, when students should use phone, email, or LINE to get in touch.
- 10) Please use a binder to organize handouts, quizzes and exams.

### **Attendance/Participation**

- 1) Daily attendance is mandatory. NO make-up classes will be given.
- 2) If you are more than 5 minutes absent from class, one point will be deducted from your participation score.
- 3) If you are more than 20 minutes absent from class, it will be treated as one class absence.
- 4) At the end of the semester, your lowest **four** performance scores, regardless of reason (e.g., illness, poor performance) will be dropped from your record when your grade is calculated.
- 5) If you fail to notify your language instructor, the director, or the office staff, about your absence prior to or on the day of your absence, then your score for that day will NOT be dropped at the end of the semester and it will remain as zero.
- 6) From the **fifth** class absence, you will receive a zero for each class missed, including 1<sup>st</sup> and 2<sup>nd</sup> sessions. [Note that this refers to *class* absences, not *days* absent. If you are absent for a whole day, it will be counted as two zeroes.]
- 7) If you experience an extended illness or if unforeseen circumstances arise (e.g., return to your country for the funeral of a relative), such that you miss five or more Japanese language *classes* (not days), please write an explanation of the situation and submit it to the director with a copy to your language instructor for consideration with respect to your final grade.

### **Quizzes & Lesson Tests**

- 1) If you are not present when the quiz is distributed, you will not be allowed to take the quiz.
- 2) The lowest **two** quiz grades will be dropped from the final score at the end of the semester.
- 3) You will not be allowed to make up or reschedule quizzes **under any circumstances.**
- 4) You may be permitted to make up lesson tests at the discretion of the instructor, except for personal reasons.

## Homework

- 1) All assignments must be handed in on time, i.e. at the beginning of the class.
- 2) Work will be considered one day late if it is turned in after the class on the assigned day.
- 3) If an assignment is turned in one-day late, 50% will be deducted from the grade.
- 4) No homework handed in beyond two days late will be counted.
- 5) Outstanding homework assigned during your absence must be submitted no later than the second day of your return to class. A 50% grade penalty will be applied to the outstanding assignment after the third day of your return to class. Completed homework assigned during your absence will not be accepted beyond the fourth day of your return to class.
- 6) All written homework must be done INDIVIDUALLY. If it is discovered that a student has done any action against the Columbia University's Honor Code, they will be penalized accordingly.  
<http://www.college.columbia.edu/ccschonorcode>
- 7) Homework assignments that require self-corrections will be returned for 'redoing'. You will receive extra points if you redo correctly within three days.
- 8) The students who improve the most dramatically are those who go beyond the minimum requirements to develop their own innovative methods for *recording, recalling, and making use* of new words and grammar. This might include keeping a hand-written journal, using cue cards, or perhaps integrating words and simple illustrations. The more effort you put into your own, unique learning method, the greater the rewards.

## GRADING

Course grades will be based on the following items and percentages.

Preparation, Participation, Attendance	20%
Homework	15%
Quizzes	15%
Lesson Tests ①2/6, ②2/27, ③3/26	20%
Speech Tests ①2/20, ②4/9	5%
Final Presentation 4/16	5%
CIP	5%
Final Exam 4/20	10%

## GRADING SCALE FOR PREPARATION, PARTICIPATION, ATTENDANCE

- 10 : Preparation for assigned materials is thoroughly done including looking up vocabulary and kanji.  
The student is able to actively participate in class activities, and their performance is smooth.  
In student's preparation, unclear areas are identified clearly.  
The content of the material is understood accurately.  
Performance clearly reflects the feedback instructors have given previously.

- 8 : Participation is active, but preparation has not been thoroughly performed including looking up vocabulary and kanji.  
 In the student's preparation, unclear areas are not identified clearly.  
 The content of the assigned material is not understood thoroughly or accurately.  
 Performance is not smooth in order to communicate without difficulty.  
 Mistakes are repeatedly made in the same areas where instructors have given feedback previously.
- 6 : Lack of thorough preparation hinders active participation in class activities.  
 In the student's preparation, unclear areas are not identified clearly.  
 Half of the vocabulary and kanji are not looked up.  
 The content of the assigned material is only partial or greatly misunderstood.
- 5 : Preparation has not been performed, and nor is there participation in class activities.  
 In the student's preparation, unclear areas are not identified clearly.  
 Most of the vocabulary and kanji are not looked up.  
 The content of the assigned material is not understood.
- 0 : Absent

## GRADE

Based on the relative weights indicated on the previous section, a composite numerical grade will be computed, to which a letter grade will be assigned as follows:

A	100 - 94	B	86.9 - 83	C	76.9 - 73	D	66.9 - 63
A-	93.9 - 90	B-	82.9 - 80	C-	72.9 - 70	D-	62.9 - 60
B+	89.9 - 87	C+	79.9 - 77	D+	69.9 - 67	F	59.9 -

**Please note that we do not round number when we determine your final grade. To earn the below letter grades your final numerical grade must fall within the given ranges.**

## GRADE REPORT

Your grade is updated in the online grade book. You should access the grade book regularly to gauge your progress. If you find an error, it is your responsibility to let the instructor know immediately so that necessary adjustments are made in a timely manner.

Language learning is a cumulative process that requires discipline and daily efforts. Missing even one class can create a gap affecting your entire subsequent study. **COME TO EVERY CLASS!** You are urged to bring ANY problem you have to the coordinating instructor's attention, no matter how minor you may think it is.